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TOWN OF NEW WINDSOR WATER DEPARTMENT
DEFERRED PAYMENT AGREEMENT
COVID-19

In response to the updated guidance provided by the Department of Public Service, effective December 22, 2021 to June 30, 2022, the Town of New Windsor is offering residential customers, non-residential customers whose account serves residential premises and small business customers (those with fewer than 25 employees) who have experienced a change in financial circumstances due to the COVID-19 pandemic the opportunity to request a payment deferral of their water bill(s) without incurring any late fees or penalties and temporarily prevent a lien from being filed against the affected property. Such customers may defer up to two (2) water bills, for up to six (6) months. If you are a residential customer, non-residential customer whose account serves residential premises or small business customer and wish to avail yourself of this deferred payment option, please fill out the form below and submit it to the Town of New Windsor Water Department in Town Hall, 555 Union Ave., New Windsor, NY 12553.

Name of Property or Business Owner: _____

Home/Business Phone _____ Cell Phone _____

E-Mail: _____

Property/Service Address: _____

Billing Address (if different than above): _____

Account number: _____

I, as owner of the above-mentioned property/business, am formally requesting a payment deferral of my water bill(s) due to a change in financial circumstances experienced during the COVID-19 Pandemic. I am requesting deferral for the following quarterly bills (check all that apply) and understand that such deferral will be for up to six (6) months:

_____ 1st Quarter 2022 _____ 2nd Quarter 2022

By my signature below, I acknowledge that I will be responsible to pay, in full, all water bills received during my deferment period, at the conclusion of this deferment agreement. If my accumulated water bills from the deferment period remain unpaid once the deferment ends, the outstanding balances will be submitted to the Town Board (per section 215, subdivision 12 of the Town Law of the State of New York) and added to my next scheduled tax bill.

Owner Signature: _____ Date: _____

Print Name: _____

This form can be submitted in person, by mail, by fax or by e-mailed at or to the address/fax/email below:

Town of New Windsor Water Department
555 Union Ave.
New Windsor, NY 12553
Fax (845) 420-6386
Email: waterdepartment@newwindsor-ny.gov