

## TOWN OF NEW WINDSOR

### NOTICE OF COMPLETION OF TENTATIVE ASSESSMENT ROLL (Pursuant to Section 506 and 526 of the Real Property Tax Law)

NOTICE IS HEREBY GIVEN, that the Assessor of the Town of New Windsor, County of Orange, State of New York, has completed the Tentative Assessment Roll for the current year and that a copy is on file, as of May 1, 2020, at the Assessor's Office located in New Windsor Town Hall at 555 Union Ave., New Windsor, NY, 12553.

Due to the present COVID-19 crisis and necessary, ongoing social distancing protocols imposed by the Governor and followed by the Town Supervisor in order to protect the public and town staff, the Tentative Assessment Roll cannot, at this time, be examined in person. It can, however, be viewed online on the Town of New Windsor's Home Page at <http://newwindsor-ny.gov>

If a person does not have access to the Internet, they may call the Assessor's Office at the number below for information concerning the Tentative Assessment Roll or answers to other inquiries. Due to the reduction in staff and hours at Town Hall required during the COVID-19 crisis, you may need to leave a message with your name and phone number. Someone will return your call and answer your questions as soon as possible.

Although the Assessor or his designee is typically in attendance, at the Assessor's Office, with the Tentative Assessment Roll, for certain periods in order that the public may review and ask questions about the Tentative Assessment Roll, this is not currently possible due to social distancing requirements that has led to the temporary closure of Town Hall to the public. All inquiries must be made by telephone, mail, email or fax, each of which is provided below. Mail can also be submitted via the mail slot at Town Hall's front door.

### HEARING OF ASSESSMENT COMPLAINTS

The Board of Assessment Review ("the Board") is scheduled to meet on Tuesday, May 26<sup>th</sup>, 2020 via telephone and video conference between the hours of 2 and 4 pm and 6 and 8 pm, to hear and examine all complaints in relation to assessments, upon written application of any person believing her/himself to be aggrieved.

Before any complaint can be considered, it is imperative that a fully completed RP-524 complaint form, with all supporting documentation, be submitted to the Assessor's Office, by mail (to New Windsor Town Hall, 555 Union Ave., New Windsor, NY 12553, attention: Assessor's Office), or email ([jtweily@newwindsor-ny.gov](mailto:jtweily@newwindsor-ny.gov)), or fax (845-420-6358).

Complaint forms are available online, along with a publication containing the specific information required to contest an assessment (entitled "Contesting Your Assessment in New York State"), on the NYS Tax & Finance website at [www.tax.ny.gov](http://www.tax.ny.gov)

Complaint forms may be submitted until 8:00 P.M. on May 26, 2020, though a filing at any time approaching this deadline will likely require a later hearing date, if requested. **It is not required that a Complainant, or anyone on their behalf, appear before the Board for a hearing regarding their Complaint. If a hearing is not requested, the**

**Board will consider their Complaint upon submission and inform them, in writing, of their decision.**

Any hearings that are scheduled will be conducted via WebEx and/or telephone conference, due to the present COVID-19 situation and social distancing directives. Since these are public meetings, the general public can logon or call in to view and/or listen to the proceedings as well. They will not be permitted to participate.

The WebEx address and telephone conference numbers to access the hearings are listed below.

If attending via the web, enter the WebEx address below and follow instructions to download the WebEx app. Once the app is downloaded, enter the meeting number (access code) and password for the session you wish to join. If attending via telephone, dial the number listed below for whichever session you wish to join and enter the applicable access code listed below.

**Access information for the 2:00 P.M. - 4:00 P.M. session is:**

**Via web:** WebEx address: <https://tinyurl.com/y9a5opxn>  
Meeting Number (access code): 292 847 099  
Password: f6tNQCePs35

**Via telephone:** 1-510-338-9438  
Access Code: 292 847 099

**Access information for the 6:00 P.M. - 8:00 P.M. session is:**

**Via web:** WebEx address: <https://tinyurl.com/ybkhmz62>  
Meeting number (access code): 296 252 747  
Password: Y5Zk3yTNDP5

**Via Telephone:** 1-510-338-9438  
Access Code: 296 252 747

The above passwords are case sensitive.

Dated this 1<sup>st</sup> day of May, 2020  
Todd Wiley, IAO  
Sole Assessor  
Town of New Windsor  
Telephone (845) 563-4631  
Fax (845) 420-6339  
Email: [jtwiley@newwindsor-ny.gov](mailto:jtwiley@newwindsor-ny.gov)