



TOWN OF NEW WINDSOR

WATER DEPARTMENT

555 Union Avenue

New Windsor, NY 12553

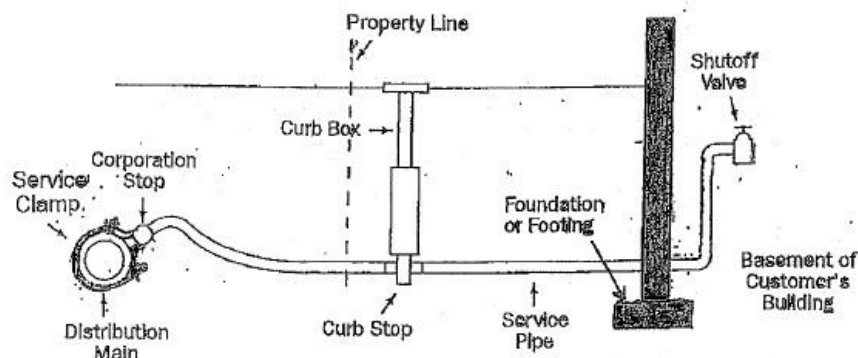
phone: (845) 561-2550 / fax: (845)565-0626 / e-mail: nwwater@hvc.rr.com

REGULATIONS FOR DITCH AND FINAL INSPECTIONS (checklist)

APPOINTMENTS MUST BE MADE FOR INSPECTIONS AT LEAST 24 HOURS IN ADVANCE.

FOR APPOINTMENTS OR QUESTIONS CALL: (845) 561-2550

- 1. Entire water service from distribution main to house must be exposed.
- 2. Ditch from distribution main to curb box and from curb box to house must be installed at a minimum depth of 4 feet and no deeper than 5 feet maximum.
- 3. No more than two unions used in service line.
- 4. Must use compression fittings.
- 5. Using a service saddle clamp to install a corporation stop is required. Direct taps are NOT permitted.
- 6. No leaks at all.
- 7. Copper used underground must be type K. HDPE can be used after curb stop (homeowner side). HDPE pipe must be SDR11 or greater.
- 8. Curb box must be showing at all times and maintained by homeowner.
- 9. Must be able to get key on curb box valve.
- 10. Curb box extension must be tight and NOT rotate when valve is turned.
- 11. Representative from contractor must be present during inspection.
- 12. At discretion of Water Department inspector, it will be determined if existing fill is suitable material to be replaced.



SEE REVERSE SIDE FOR FINAL INSPECTION CHECKLIST.



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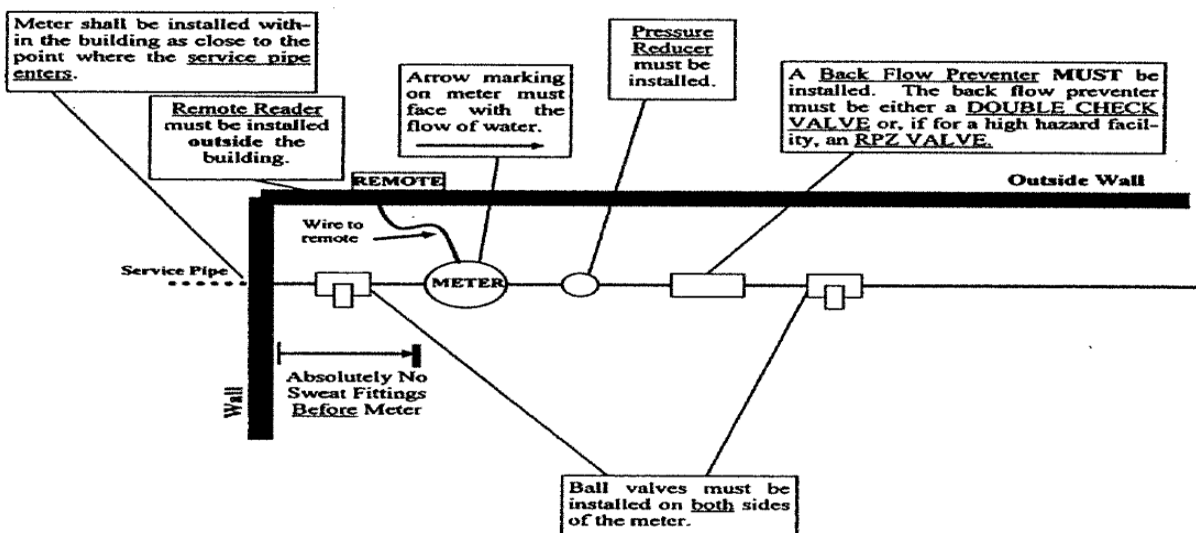
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FINAL INSPECTIONS (checklist)

APPOINTMENTS MUST BE MADE FOR INSPECTIONS AT LEAST 24 HOURS IN ADVANCE.

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- 1. **MUST HAVE BACK FLOW PREVENTER. THIS MUST BE EITHER A DOUBLE CHECK VALVE OR A RPZ FOR HIGH HAZARD FACILITIES.**
- 2. MUST HAVE PRESSURE REDUCER, WHERE APPLICABLE.
- 3. METER MUST BE PURCHASED FROM THE TOWN SO AS TO COMPLY WITH OR METER READING HARDWARE.
- 4. MUST HAVE BALL VALVES ON **BOTH** SIDES OF METER.
- 5. WATER METER MUST BE ACCESSIBLE AT ALL TIMES AND NOT BE IN CRAWL SPACE, BEHIND APPLIANCES, OR BEHIND SHEETROCK.
- 6. ARROW MARKING ON METER SHOULD FACE WITH FLOW OF WATER.
- 7. **ABSOLUTELY NO SWEAT FITTINGS BEFORE METER.**
- 8. METER & REMOTE WILL BE **SEALED** AT FINAL INSPECTION.
- 9. METER SHALL BE INSTALLED WITHIN THE BUILDING AS CLOSE TO THE POINT WHERE THE SERVICE PIPE ENTERS.
- 10. REMOTE MUST BE INSTALLED OUTSIDE THE BUILDING.



**Diagram for
Water Meter/Remote Installation**

Updated: 3/2021