



# TOWN OF NEW WINDSOR

TOWN CLERK'S OFFICE  
555 Union Avenue, New Windsor, New York 12553  
Kelly Allegra, Town Clerk  
(845) 563-4611 Fax: (845) 563-4670  
KAllegra@newwindsor-ny.gov



## DOG LICENSE APPLICATION

NAME OF OWNER: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

e-MAIL: \_\_\_\_\_

owner's signature

date

## DOG IDENTIFICATION

DOG'S NAME: \_\_\_\_\_

BREED: \_\_\_\_\_ YEAR OF BIRTH: \_\_\_\_\_ GENDER: \_\_\_\_\_

COLOR (primary): \_\_\_\_\_ (secondary): \_\_\_\_\_

MARKINGS: \_\_\_\_\_ MICROCHIP ID#: \_\_\_\_\_

## BE SURE TO INCLUDE

- COPY OF RABIES VACCINATION FROM VETERINARIAN  
MUST INCLUDE FOLLOWING INFORMATION:
- Rabies Vaccine Manufacturer
  - Rabies Vaccine Serial/Serum Number
  - Rabies Tag Number
  - Date of Vaccination
  - One or Three Year Vaccination
- PROOF OF SPAY/NEUTER

## TYPE OF LICENSE (please check one)

**\*Multiple-year licenses are available only if RABIES VACCINATION IS VALID FOR THE FULL TERM OF THE LICENSE.**

### RESIDENTS 18-59 years

- 1-year license for spayed/neutered dog  
\$7.50 + \$1.00 NY State Surcharge  
**\$8.50 TOTAL LICENSE FEE**
- \*2-year license for spayed/neutered dog  
\$15.00 + \$2.00 NY State Surcharge  
**\$17.00 TOTAL LICENSE FEE**
- \*3-year license for spayed/neutered dog  
\$22.50 + \$3.00 NY State Surcharge  
**\$25.50 TOTAL LICENSE FEE**
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- 1-year license for intact dog  
\$15.50 + \$3.00 NY State Surcharge  
**\$18.50 TOTAL LICENSE FEE**
- \*2-year license for intact dog  
\$31.00 + \$6.00 NY State Surcharge  
**\$37.00 TOTAL LICENSE FEE**
- \*3-year license for spayed/neutered dog  
\$46.50 + \$9.00 NY State Surcharge  
**\$55.50 TOTAL LICENSE FEE**

### SENIOR DISCOUNT (60+ years\*) \*please include proof of age

- 1-year license for spayed/neutered dog  
\$2.50 + \$1.00 NY State Surcharge  
**\$3.50 TOTAL LICENSE FEE**
- \*2-year license for spayed/neutered dog  
\$5.00 + \$2.00 NY State Surcharge  
**\$7.00 TOTAL LICENSE FEE**
- \*3-year license for spayed/neutered dog  
\$7.50 + \$3.00 NY State Surcharge  
**\$10.50 TOTAL LICENSE FEE**
- 
- 1-year license for intact dog  
\$10.50 + \$3.00 NY State Surcharge  
**\$13.50 TOTAL LICENSE FEE**
- \*2-year license for intact dog  
\$21.00 + \$6.00 NY State Surcharge  
**\$27.00 TOTAL LICENSE FEE**
- \*3-year license for spayed/neutered dog  
\$31.50 + \$9.00 NY State Surcharge  
**\$40.50 TOTAL LICENSE FEE**

## APPLICATION INSTRUCTIONS

- 1) All dogs 4 months of age or older and are harbored in the Town of New Windsor for longer than 30 days must be licensed. In addition, any dog under 4 months of age, if running at large must be licensed.
- 2) Complete all information on the application and sign before returning to our office.
- 3) ID and/or Markings: indicate implanted electronic chips or tattoos, missing ears or other significant markings.
- 4) Check the TYPE OF LICENSE you are applying for. Be sure to include proof of age if applying for the Senior Resident Discount. Enter the corresponding statutory fee in the box at the left. Please make checks payable to THE TOWN OF NEW WINDSOR.
- 5) For validation of this license, submit in person or by mail to the New Windsor Town Clerk's Office:
  - a. Dog License Application
  - b. Certification of spaying or neutering, or proof of exemption.
  - c. Copy of Rabies Vaccination Information including:
    - Veterinarian
    - Rabies Vaccine Manufacturer
    - Rabies Vaccine Serial/Serum Number
    - Rabies Tag Number
    - Date of Vaccination
    - One or Three Year Vaccination
  - d. License Fee: Please make checks payable to THE TOWN OF NEW WINDSOR.
- 6) You should receive your next year's license renewal by mail from the Town Clerk's Office 30 days prior to the expiration date of this license. If your renewal is not received, contact Kelly Allegra, Town Clerk at (845)563-4611.
- 7) Multiple-year licenses are available only if RABIES VACCINATION IS VALID FOR THE FULL TERM OF THE LICENSE.**
- 8) Dog license fees are non-refundable.

**NOTE:** For replacement of a lost Identification Tag, call or visit the Town Clerk's Office to request a new one. There is a \$5.00 fee for a replacement ID tag.

### **IMPORTANT REMINDER**

If your address changes within the Town of New Windsor, or your dog is lost, stolen, transferred to another owner or deceased, please call the Town Clerk's Office at (845)563-4611.